

CABINET FORWARD PLAN AND SCRUTINY WORK PROGRAMME

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What is the Commission being asked to do?

The Commission is asked to

- (i) to identify any topics from the Cabinet Forward Plan that require review by the Commission;
- (ii) to note the Scrutiny Work Programme as a whole;

Report

Cabinet Forward Plan

The Cabinet Forward Plan is published 28 days before each Cabinet meeting. It identifies the known items that will be considered by Cabinet at its forthcoming meetings.

The Forward Plan issued on the 16th May 2014 is attached as **Appendix "A"**.

The purpose of submitting the forward plan to the Commission is so that Members can review the forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.

Scrutiny Work Programme

The Commission's own work programme is attached as **Appendix "B"**. This schedule identifies the items currently scheduled to come to future meetings of the Commission. Members of the Commission are able to suggest relevant items for inclusion on the agenda.

Task and Finish Groups

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups). The current position is that three Task and Finish Groups are established and still meeting, namely:

- Local Plan Task and Finish Group

The Local Plan Task and Finish Group is due to re-convene after the conclusion of the analysis of the New Local Plan Public Consultation, probably later this month.

- Sports and Leisure Centre Task and Finish Group

The Sports & Leisure Centre Task & Finish Group was re-convened at the Commission's meeting of 4 September 2013. It met on 14 October 2013, and

agreed to a further meeting to receive additional information on the traffic model from Buckinghamshire County Council highways officers.

Buckinghamshire County Council Cabinet Member Decision PT11.13 (the outstanding routing of the Daws Lea link aspect of the Southern Quadrant Transport Plan) was subsequently called in. Given that changes to this decision would affect the information to be given, County Highways Officers recommended that the presentation should be deferred until the call-in had been considered.

The Environment, Transport and Locality Services Select Committee agreed the call-in on 18 December 2013, and on 31 January 2014 the Cabinet Member's response was published: this was to call for a further officer report before taking a decision. The Task and Finish Group is therefore awaiting this report, and for the call-in process to be concluded, before a further meeting to receive the information can be scheduled.

A third Task and Finish Group was established at the last Commission meeting in respect of:

- Houses in Multiple Occupation

Item 4 on this agenda features a scoping report in respect of this Group, from which Group Meetings are to be scheduled and terms of reference established.

Members may recall that a Budget Task and Finish Group is also established each Autumn, to feed into and make recommendations to Cabinet on the Budget Preparation for the following Financial Year.

If at any time Commission Members wish to suggest further topics for the Commission's consideration at a future meeting or as a topic for consideration by a Task and Finish Group it is suggested that they complete and return the Work Programme Suggestion Form featured at final two pages of the Scrutiny Guide as appended to **item 7 (Appendix A)**.